



PERSON SPECIFICATION

JOB TITLE: Autism Advisor

LOCATION: 35 Hendon Lane, Finchley N3 1RT

HOURS OF WORK: 21 hours per week

POST REQUIREMENTS/ CRITERIA	ESSENTIAL/ DESIRABLE		ASSESSED FROM APPLICATION FORM/ INTERVIEW/TEST
EXPERIENCE RELEVANT TO POST	E	Minimum of two years' experience of working with autistic adults or have lived experience of autism	A/I
	D	Experience in the delivery of short-term focused evidence-based interventions	A/I
SKILLS & ABILITIES/ SPECIAL APTITUDES	E	Receptive to and able to use supervision appropriately	A/I
	D	Understanding of mental health issues	A/I
	E	Able to integrate and work within a team	A/I
	E	Able to work on own initiative, adaptable whilst recognising own limits	A/I
	E	Excellent interpersonal and communication skills, both verbal and written	A/I

	D	Experience of developing services/project work	A/I
	E	Ability and confidence to build and maintain relationships and credibility with a wide variety of stakeholders at different levels	A/I
	E	Commitment to equality, diversity and inclusion	A/I
	E	Able to assimilate new information and apply theory to practice	A/I
	E	IT Literacy	A/I
	E	Good time management, punctuality and attendance	A/I
	E	Understanding of client confidentiality	A/I
	E	Presentation skills	A/I
	D	Good organisational ability, coordinating the work of others	A/I
KNOWLEDGE RELEVANT TO JOB	D	Awareness of issues relating to autism and mental health problems	A/I
	D	Knowledge of research methods and audit relevant to the job	A/I
OTHER	E	Commitment to ongoing training and development	A/I
	E	Interest in developing knowledge base and skills relating to the provision of	A/I

	D	high quality care and advocacy Able to work flexibly to fulfil service requirements including evening work, if required	A/I
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The information on this form will be the basis on which applications are shortlisted. All applicants with a disability who meet the essential criteria will be shortlisted for interview.