



## **AUTISM ADVISOR**

<b>JOB TITLE:</b>	Autism Advisor
<b>REPORTS TO:</b>	Autism Manager
<b>HOURS OF WORK:</b>	Part-time (21 hours)
<b>LOCATION:</b>	35 Hendon Lane, Finchley, London N3 1RT

### **The Autism Service**

The Autism Service is responsible for the delivery of a high quality, autism specific, advice, guidance and support for Autistic adults (without co-occurring learning disabilities) in the Borough of Barnet. They will provide support to the hub members to understand their condition via groups and workshop delivery as well as carry out one to one case work. The advisors will produce and deliver autism awareness training to clients, carers and professionals and facilitate social events

The advisors will identify other opportunities and services that are available to the clients, through face to face, online and telephone sessions. The Advisors will also contribute towards the development of a wide range of information resources. The advisors will work alongside their colleagues from other Barnet Mencap services as well as partner organisations, GP surgeries and the local authority.

### **Job Purpose**

- Improve access to Autism (and other) support services for clients at the first point of contact
- Provide workshops and strategy groups to support clients to understand and manage their autism
- Building long-term relationships and improving communications with GPs and other stakeholders
- Working with primary care staff to enhance the delivery of care to service users with Autism

Autism Advisors will have a pivotal role in providing direct support, advice and signposting of service users and carers. There will be a strong focus on social inclusion and the development of wider support and social networks, within service users' own communities and using local resources.

Autism Advisors will act as specialist advisors and sign posters to appropriate services in both the statutory and voluntary sectors.

## **Key Duties and Specific Responsibilities**

- To offer autism specific advice to clients (with or without formal diagnosis) and the primary care teams on appropriate interventions and ongoing management
- To deliver workshops and training to facilitate better understanding and acceptance of autism
- To provide advice and support to carers
- To develop close working relationships and inter-agency understanding between primary care practices and specialist mental health and autism services.
- To signpost cases in a timely manner to the most appropriate services available to meet their unique needs or offer advice on further management
- To participate pro-actively in mental health promotion and well-being initiatives and to have an understanding of mental health in its broadest sense
- To support and enhance skills across community organisations enabling them to develop their skills and confidence in recognising, assessing and treating Autism
- To signpost cases where there is a current crisis to the local crisis team via the single point of access
- To keep appropriate and up to date records on Charitylog (our online CRM database)
- To keep up to date with latest knowledge re. Autism
- To actively promote equality, diversity, and inclusion policies and anti-discriminatory practices always.

## **Key Relationships**

### **Internal:**

All other Barnet Mencap services

### **External:**

Link Workers in the Well-Being Hub

Primary Care Health Teams across the Borough (GPs, Practice Nurses, Health Visitors and District Nurses)

Barnet CCG Learning Disability and Mental Health Commissioners

Barnet Social Services

Barnet, Enfield and Haringey Mental Health Trust (BEH MHT)

Community Mental Health teams

Voluntary Sector Organisations

Community Groups

Specialist Services